

JESUP PUBLIC LIBRARY BOARD OF DIRECTOR'S MEETING
MONDAY, AUGUST 24, 2020 - ZOOM

The Jesup Public Library Board of Directors met on Monday, August 24, 2020 via Zoom. President John Bergman called the meeting to order at 6:00 p.m.

Present: Becky Burke, Tony Lang, Becky Wehrspann, Dana Hummel, Kraig Emick, Trela Rottinghaus, Al VanderHart, Linda Schmit, John Bergman, Angie Sabers
Absent: None

The agenda was reviewed; a motion was made by Dana and seconded by Trela to approve the agenda. All voted aye; motion carried.

SECRETARY'S REPORT

A motion was made by Kraig and seconded by Angie to approve and accept the Secretary's Report for the July 27, 2020 board meeting. All voted aye; motion carried.

FINANCIAL REPORT

Discussion concerning salary line item, as current employees are taking care of cleaning and full hours of operation are not in effect. A motion was made by Trela and seconded by Tony to accept the Revenue and Expense Report. All voted aye; motion carried. Becky B. provided explanation for eBook and Hawkeye Alarm expenses. A motion was made by Al and seconded by Tony to accept and approve paying the bills. All voted aye; motion carried.

DIRECTOR'S REPORT

- Number of people served and amount of circulation continues to increase.
- Several teachers have requested crates of books, including St. A's and the rural schools. Becky B. is working on return procedure, as no one from the Library is visiting the classrooms in person.
- The Library has put classroom field trips on hold for the Fall. Will revisit later in the school year.
- A City Council member inquired about the Library re-opening to full hours and services. This Board will re-evaluate current Reopening Phase at the September meeting; for now, no changes to hours or services will be made.

COMMITTEE REPORTS

- **Executive Committee:** did not meet; John has not looked at any of the messages concerning the Committee Plan that board members sent to him. Reminder to upload Committee Reports for the Annual Report to Citrix by August 31.
- **Outreach Committee:** did not meet; Marketing Workshop was held on Monday, August 17.
- **Facilities & Grounds Committee:** Met to discuss and make adjustments to the 10-year plan. Roof repair/replacement will take place this fall, but no specific dates have been set.
- **Finance Committee:** met to review Annual Report submission

CITIZEN INPUT

- None

OLD BUSINESS

- None

NEW BUSINESS

- None

Our next Board meeting is Monday, September 28 at 6 p.m.

Angie motioned to adjourn at 6:22 p.m.

Respectfully Submitted,

Becky Wehrspann, Secretary