

JESUP PUBLIC LIBRARY BOARD OF DIRECTOR'S MEETING
TUESDAY, OCTOBER 27, 2020 – VIA ZOOM

The Jesup Public Library Board of Directors met on Tuesday, October 27, 2020. President John Bergman called the meeting to order at 6:00 p.m.

Present: Becky Burke, Becky Wehrspann, Kraig Emick, Trela Rottinghaus, Al VanderHart, Tony Lang, Dana Hummel, Linda Schmit, Angie Sabers

Absent: None

The agenda was reviewed; a motion was made by Kraig and seconded by Dana to approve the agenda. All voted aye; motion carried.

SECRETARY'S REPORT

A motion was made by Linda and seconded by Trela to approve and accept the Secretary's Report for the September 28, 2020 board meeting. All voted aye; motion carried.

FINANCIAL REPORT

A motion was made by Dana and seconded by Angie to accept the Revenue and Expense Report. All voted aye; motion carried. An additional bill has been received and submitted to Angie (Finance Committee), but Citrix had not been updated at the meeting time. Discussion held on Waterloo-Cedar Falls Courier subscription, new vacuum purchase, and memorials gifts received. A motion was made by Dana and seconded by Trela to accept and approve paying the bills. All voted aye; motion carried.

DIRECTOR'S REPORT

- Number of people served and amount of circulation continues to increase
- It's become increasingly difficult to close from 1-2 p.m. for cleaning, as there are patrons using the Library during that hour. The staff cleans and disinfects without closing when necessary
- Second-grade classes visited and received library cards
- Becky B. delivers crates of books to the rural schools once a month; is not reading with them
- Al and Trela represented our Board at the Buchanan County meeting on October 20 via Zoom
- A CAPS associate is doing data entry at the Library as a project this semester

COMMITTEE REPORTS

- **Executive:** did not meet
- **Outreach:** did not meet
- **Facilities & Grounds:** did not meet; shingles have been ordered; we are next on Andy T.'s list
- **Finance:** did not meet

CITIZEN INPUT

- Kraig received positive feedback for the way things are being handled and the way the Library is being run and what we've been doing/offering to the public.

OLD BUSINESS

- None

NEW BUSINESS

- None

Al motioned to adjourn at 6:23 p.m.

Respectfully Submitted,

Becky Wehrspann, Secretary