

JESUP PUBLIC LIBRARY BOARD OF DIRECTOR'S MEETING  
MONDAY, SEPTEMBER 28, 2020 – ZOOM & IN PERSON

The Jesup Public Library Board of Directors met on Monday, September 28, 2020. Vice President Tony Lang called the meeting to order at 6:04 p.m.

Present, in-person: Becky Burke, Becky Wehrspann, Kraig Emick, Trela Rottinghaus, Al VanderHart, John Bergman (late arrival); present, via Zoom: Tony Lang, Dana Hummel, Linda Schmit, Angie Sabers  
Absent: None

The agenda was reviewed; a motion was made by Dana and seconded by Trela to approve the agenda. All voted aye; motion carried.

#### SECRETARY'S REPORT

A motion was made by Linda and seconded by Kraig to approve and accept the Secretary's Report for the August 24, 2020 board meeting. All voted aye; motion carried.

#### FINANCIAL REPORT

A request has been made to the State for reimbursement for Covid-19 related expenses. Enrich Iowa funds have been received. A motion was made by Al and seconded by Kraig to accept the Revenue and Expense Report. All voted aye; motion carried. A motion was made by Dana and seconded by Linda to accept and approve paying the bills. All voted aye; motion carried.

#### DIRECTOR'S REPORT

- Number of people served and amount of circulation continues to increase.
- Three 2nd grade classes are scheduled to visit next week. Plans are in place for minimal contact, and the teachers have been very cooperative.
- Buchanan County meeting is scheduled for October 20 in Lamont. A Trustee from Jesup is encouraged to attend; Trela volunteered to go on our behalf.

#### COMMITTEE REPORTS

- **Executive Committee:** met to discuss Committee Plan; Annual Report; documentation of Library programs, events, etc; extending hours two days per week; and marketing/rebranding sessions
- **Outreach Committee:** did not meet
- **Facilities & Grounds Committee:** did not meet; October 18 is tentative start date for roofing project
- **Finance Committee:** did not meet

#### CITIZEN INPUT

- None

#### OLD BUSINESS

- Annual Report: the Executive Committee made the motion to approve and distribute the 2019-2020 report to Jesup City Hall, Buchanan County Supervisors, Mayor Chris Even, Library Archives, and online link. All vote aye; motion carried. Becky B. will distribute.

- Phased re-opening: We remain in phase 2 of the Covid-19 plan. Additional hours to 7 p.m. will begin in October and be reviewed at the end of the month. If anyone has input, suggestions, etc., please share them with Becky B.

NEW BUSINESS

- None

Our next Board meeting is **Tuesday, October 27** at 6 p.m. (note day change) with a Marketing work session to follow.

Kraig motioned to adjourn at 6:26 p.m.

Respectfully Submitted,

Becky Wehrspan, Secretary